

LONDONDERRY LEACH LIBRARY

BOARD OF TRUSTEES
Minutes of May 1, 2013

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Call to Order:

The meeting was called to order at 7:07 p.m. by Chair Betsy McKinney. The following board members were in attendance: Pauline Caron, William Feldmann, Carol Introne, and John Curran. Also in attendance: Barbara Ostertag-Holtkamp, Library Director; Sally Nelson, Assistant Director and Head of Circulation Services; Kathy Mague, Assistant Director and Head of Reference Services; and Joe Green, Town Council Liaison.

Secretary's Report:

The Secretary's Report for April 3, 2013 was distributed prior to the meeting. No changes were made. A **motion** was made by Pauline Caron to accept the minutes as written. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Treasurer's Report:

The Treasurer's Report for January 1, 2013 to March 31, 2013 was distributed by Pauline Caron.

Friend's Report:

Pauline Caron reported that the Friends met and discussed the Cakeless Bake Sale fund raiser. This was set up last Saturday near the main circulation desk with a jar located on a table to collect monetary donations.

The next Friends meeting is May 13, 2013 at 1:00 p.m.

Director's Report:

Gifts Donated to the Leach Library –

- Ms. Sophie Goritski donated \$25.00 to the library.

A **motion** was made by Pauline Caron to accept the gift. The **motion was seconded** by William Feldmann. All in attendance accepted the motion, **motion carried**.

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Programs –

- On Thursday, April 18, 2013, at 7:00 p.m., the library hosted a concert with “Slattery & Stewart”. 58 participants attended the program.
- On Thursday, May 9, 2013, at 7:00 p.m., Ms. Ann Welsh, UNH Cooperative Extension Volunteer, will present “New Hampshire’s Wild History: 350 Years of NH Wildlife”. This program takes participants on a virtual journey through New Hampshire’s past and focuses on changes in the land and how wildlife populations have responded over time.
- On Thursday, September 19, 2013, at 7:00 p.m., the library will have “Alaska Wilderness: Canoe Journey into the Arctic National Wildlife Refuge” with Marcia and Mark Wilson. Marcia and Mark Wilson are authors, photographers, and naturalists who specialize in natural history shows featuring live owls which are cared for by the presenters. In “Alaska Wilderness” they will share the story of the 19 days they spent canoeing the wild Canning River on the eastern edge of the Arctic Refuge. With stunning photos and passionate commentary drawn from this trip and six other visits to the arctic, the Wilsons open a window on Alaska's Arctic National Wildlife Refuge and its summer energy.
- On Thursday, October 17, 2013, at 7:00 p.m., the library will host Chris Daley’s “Haunted History of New England”. Author and presenter Chris Daley’s one hour slide presentation melds historical fact together with legend and myth to produce an interesting and fascinating new look at events that really happened and the stories of haunting that followed them. The topics addressed in the lecture will be Mercy Brown "The Vampire" of Exeter Rhode Island, The Cursed Freetown State Forest, The Haunted Hoosac Tunnel in Western Massachusetts, The Ghosts of the Lizzie Borden House in Fall River Massachusetts, The Ghosts of King Philip's War: Nine Men's Misery, the Mount Washington Hotel in New Hampshire, Giles Corey and the Curse of Salem, Burial Hill in Plymouth Massachusetts and at the John Alden House in Duxbury Massachusetts.
- On Thursday, November 14, 2013, at 7:00 p.m., the library will host a concert with “Banjos and Old Lace” starring Sarah Jane Nelson and Bob Phillipps. Banjos & Old Lace perform classic banjo pieces for piano and banjo as well as Old Time southern tunes for fiddle and guitar. Mr. Phillipps is a regular feature at coffee houses throughout Massachusetts, and has been a first place winner at the Lowell Banjo & Fiddle Contest in recent years. Ms. Nelson is also a member of the Gypsy Minor dance band and can be heard at barn dances and folk festivals across New England.

Announcements -

None this month.

Pauline Caron asked Town Council liaison Joe Green about the Management Services line item that was removed from department budgets for separate consideration. This has

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not been returned to the library's FY 13-14 budget yet and Pauline Caron asked Joe Green if he could follow up on it.

William Feldmann asked Barbara Ostertag-Holtkamp how custodial matters were being resolved. The Director said that she works with Steve Cotton, the maintenance coordinator for Town buildings, who finds contractors to deal with the more major library building issues. Routine issues are dealt with by the staff.

Assistant Director and Head of Circulation Services Report:

- During the month of April, a total of 29,514 materials were circulated.
- There were 2311 individuals participated in 20 Children's Room programs and activities.
- *Visit with Curious George* entertained 90 participants, and *Aquatic Critters* thrilled and informed 90 participants. One of the popular activities we had was the National Library Week crafts that attracted 125 participants.
- Come to the library on Monday, May 6 from 4:00 – 5:00 p.m. to take a trip *On the Prairie*. This program is open to 90 participants and advance registration is required and began on Monday, April 29. To register, please call 603-432-1127, or stop by the children's room.

Robert Collins arrived at 7:18 p.m.

- Critters N' Creatures will be at the library on Monday, May 13 from 4:00 – 5:00 p.m. Come and learn about *Unique and Unusual Animals*, with animals that may include a screaming hairy armadillo, pancake tortoise and giant gecko. (live animals) This program is open to 90 participants and advance registration is required, beginning on Monday, May 6. To register, please call 603-432-1127, or stop by the children's room.
- What kind of whales live near us? Why do some whales have teeth and some don't? The Seacoast Science Center will be at the library on Monday, May 20 from 4:00-5:00 p.m. to answer these and other questions about whales during their *All about Whales* program. This program is open to 90 participants and advance registration is required, beginning on Monday, May 13. To register, please call 603-432-1127, or stop by the children's room.
- The library received donations of 700 coupons for a free ice cream cone from McDonalds and 200 coupons for a free string from Park Place Bowling Lanes for incentives during the Children's Summer Reading Program.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by John Curran. All in attendance accepted the motion, **motion carried**.

Assistant Director and Head of Reference Services Report:

- The reference staff answered 1053 reference questions and 83 directional questions in April. We logged 766 people onto the Internet.
- Do you have a digital camera that you're not fully utilizing? Are you wondering when the first photograph was taken? You can learn how to take better quality photographs and learn about some of the world's great photographers during National Photography Month. We have on display books on the history of photography, photography manuals, and biographies of such artists as Anne Geddes, Annie Leibovitz, and Ansel Adams.
- As part of the Adult Summer Reading program we have asked area businesses for donations of gift certificates to be awarded as raffle prizes. We have recently received three gift certificates for \$10 from Coffeeberries, a \$10 gift card from Avandis, and a gift certificate from The Coach Stop Restaurant & Tavern for \$25.

A **motion** was made by Pauline Caron to accept the gifts. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Old Business:

There was none this month.

New Business:

- Patron proposed book plate
Barbara Ostertag-Holtkamp explained to the Board that she had received a request from a patron regarding a memorial donation for a young man who died of Huntington's Disease. The patron wants to donate about 150 of his children's books which were purchased over the last fifteen years. Barbara Ostertag-Holtkamp e-mailed the patron a copy of our Materials Donation Guidelines, which states that we don't accept books older than ten years. The patron wants to have a book plate in each book that the library accepts in memory of the young man, asking for donations to be made to the Huntington's Disease web site donations page. The Board discussed the request and agreed that they were uncomfortable with the solicitation aspect of the book plate. A memorial bookplate without the donation request would be acceptable.
- Elected Town Officials Members of Boards/Committee/Commissions and Town Employees Book
Barbara Ostertag-Holtkamp distributed copies of the Elected Town Officials Members of Boards/Committee/Commissions and Town Employees Book

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and asked the Board to check their personal information on the Library Board of Trustees page.

A **motion** was made at 7:35 p.m. by Pauline Caron to adjourn the meeting. The **motion was seconded** by Carol Introne. All in attendance accepted the motion, **motion carried**.

Notes by: Barbara Ostertag-Holtkamp, Sally Nelson, Kathy Mague

Minutes Typed by: Sally Nelson

Date: May 1, 2013

Respectfully submitted,

Sally Nelson
Assistant Director and Head of Circulation Services